

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Governors

The governors are directors of the Charitable Company for the purposes of the Companies Act 2006. The following governors were in office throughout the period except where shown.

Governor	Appointed	Date of cessation	Appointing body
F R Abbott BA (also member)			Foundation
J M Aziz			Elected Parent
Rev Canon A Ball MA	30 November 2016		Foundation
Mrs H Brooks BD			Foundation
Mrs J Clark			Foundation
T J Douglas-Home BA			Foundation
Vice Admiral P Dunt CB DL (also member)	6 April 2017		Foundation
J Mason			Elected Staff
C M Nash MA FRSA			Foundation
S Oliver BA			Elected Staff
Mrs M M Parsons MA			Foundation
Mrs C A Rider BSc			Foundation
Mr C Saunders (also member)		5 April 2017	Foundation
Mrs M S Selvajothy			Elected Parent
Ms S Solani	1 September 2017		Ex Officio
B Weaver MA			Foundation
J Wilson BSc		31 August 2017	Ex officio

Method of recruitment and appointment or election of governors

On the conversion date, the Foundation appointed all those governors that served the predecessor school to be governors of the newly formed School. These governors were appointed on a term of office that would end when their original term at the predecessor school would have ended, ensuring staggered re-election.

Those parent governors and elected staff governors who were governors of the predecessor school as at the conversion date were deemed to be elected for the purposes of this report.

Future governors shall be appointed or elected, as the case may be, under the Articles and Funding Agreement. In general the School will have the following governors:

- ◆ The Foundation may appoint 10 Foundation governors, subject to the Articles;
- ◆ In addition, subject to Articles, the School shall have the following governors:
 - a. a minimum of 2 Parent governors;
 - b. up to 2 Staff governors (comprising 1 teacher and 1 support staff);
 - c. the Headmaster/ Headmistress;
 - d. any additional governors, as deemed necessary by the Secretary of State under the relevant clauses in the Articles; and

Scope of responsibility

The governors, acknowledge that they have overall responsibility for ensuring that the School has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Governing Body have delegated the day-to-day responsibility to the Headmaster/Headmistress, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the Funding Agreement between the School and the Secretary of State for Education. The Headmaster/Headmistress is also responsible for reporting to the Governing Body any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Governors' Report and in the Statement of Governors' Responsibilities. The Governing Body has formally met three times during the period. Attendance during the year at meetings of the Governing Body was as follows:

Governor	Meetings attended	Out of a possible
F R Abbott BA	3	3
J M Aziz	3	3
Rev Canon A Ball	3	3
Mrs H Brooks BD	2	3
Mrs J Clark	3	3
T J Douglas-Home BA	3	3
Vice-Admiral P Dunt	1	1
J Mason	1	3
C M Nash MA FRSA	3	3
S Oliver BA	3	3
Mrs M M Parsons MA	3	3
Mrs C A Rider BSc	3	3
Mr C Saunders	2	2
Mrs M S Selvajothy	1	3
B Weaver MA	3	3
J Wilson BSc *	3	3

* Accounting Officer until 31st August 2017

Governance reviews

The governors' clear intention to systematically monitor the school's progress towards meeting the agreed targets in the strategic plan and providing constructive challenge is balanced with supporting the school leadership group.

Governance (continued)

Governance reviews (continued)

In March 2014, furthering the governors' pursuit of excellence, they commissioned a comprehensive external review. The purpose of the review was to confirm the school's judgements and to provide a brief commentary on progress towards an "outstanding" Ofsted judgement. The review formed part of governors' ongoing monitoring of progress of the implementation of the School's strategic plan agreed by governors in November 2013. This strategic plan was put in place to support governors' aspiration for the school to be "outstanding", and was written following four detailed external reviews to establish a baseline against all the Ofsted "outstanding" criteria.

As part of governors on-going support for the school leadership team, all governors have sought to build upon and strengthen their own skills by attending both national and local training. The Governing Body has completed its own skills audit and the Chair of Governors is recognised in a national governance role (National Leader of Governance by the National College for Teaching and Learning) where she has been deployed by them to support other schools' chairs of governors.

Finance and Buildings Committee

The Finance and Buildings Committee (F&BC) is a committee of the main Governing Body. Its purpose is to assist the decision making of the Governing Body by enabling more detailed consideration to be given to the best means of fulfilling the Governing Body's responsibility to ensure sound management of the School's finances and resources, including proper planning, monitoring and probity.

The F&BC continues to monitor adherence to the national and local financial best practice, through familiarity with the Academies Financial Handbook and the school's Financial Procedures and Scheme of Delegation document. During the year, the F&BC have monitored financial probity and been engaged in activities to critically review the school's funding streams. The F&BC also ensured the School achieved value for money.

Attendance at meetings in the period was as follows:

Governor	Meetings attended	Out of a possible
J Aziz	2	3
T J Douglas-Home BA	2	3
Mrs J Clark	3	3
J Mason	3	3
Mrs C Rider	1	1
J Wilson BSc	3	3